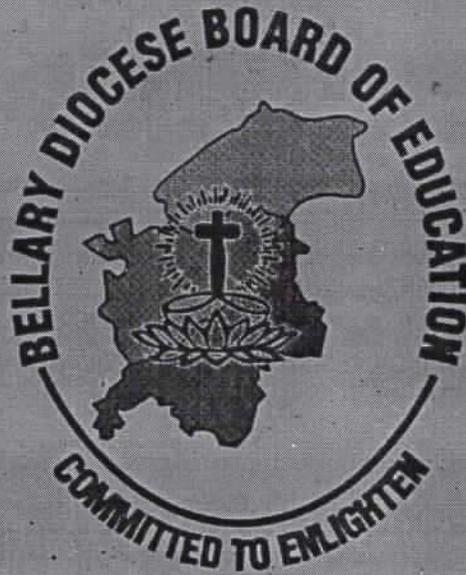


BELLARY DIOCESE BOARD OF EDUCATION

St.Martin's Home, Cowl Bazaar,
BELLARY-583104. Karnataka - S.India



MEMORANDUM OF ASSOCIATION & BY LAWS

Registered Under Mysore Societies
Registration Acts, 1960 No.17 of 1960

[Handwritten signature]
Secretary
Bellary Diocese Board of Education

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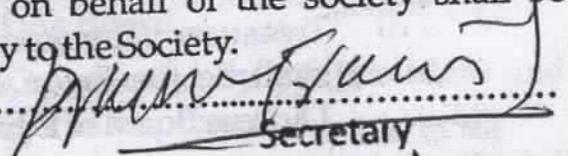
BELLARY DIOCESE BOARD OF EDUCATION

Registered under the Mysore Societies
Registration Act of 1960 Act No. 17 of 1960
Recognised U/s 12A & 80G given Recognition
valid upto 31-3-2011 by order No.25/80G/CIT-GLB/2009-10

MEMORANDUM OF ASSOCIATION & BY LAWS

1. **NAME:**
THE NAME OF THE SOCIETY IS BELLARY DIOCESE BOARD OF EDUCATION.
2. **REGISTERED OFFICE:**
The office of the Society shall be located in the Bishop's house, Bellary or at any other place or places as the Governing body may decide from time to time.
3. **OBJECTS:**
 - a. To establish and administer educational institutions and institutions for technical and vocational training, primarily for poor and the down trodden students of all communities irrespective of religion, caste, creed and language and to promote education with the interest of social and national development and to help to maintain the highest possible educational standard.
 - b. To co ordinate the activities of all the educational institutions in the Diocese.
 - c. To exercise overall supervision and control in regard to administration, standard of education and discipline and other allied matters of these institutions.
 - d. And generally to do or engage in all other acts or take steps to achieve the aims and objects of the Society.
 - e. All correspondence on behalf of the society shall be made by the Secretary to the Society.

Amended on 8th April 2009


Secretary
Bellary Diocese Board of Education

1 Self Attested

BELLARY DIOCESE BOARD OF EDUCATION

Registered under the Mysore Societies
Registration Act, 1960 Act No. 17 of 1960

RULES AND REGULATIONS

I. MEMBERSHIP:

1. **PATRON MEMBER** : The Bishop of the Diocese of Bellary shall be the patron of the Society and shall also be a member of the General Body.

2. **GENERAL BODY**: The General Body shall consist of the following members.

2(a) EX OFFICIO MEMBERS:

- i. Bishop of Bellary
- ii. Vicar General of the Diocese of Bellary
- iii. Secretary of the Bellary Diocese Board of Education
- iv. Treasure of the Diocese of Bellary.

2(b) **Nominated Members**: The President may nominate members not exceeding fifteen from among the Correspondents, Heads of institutions and others interested in education.

3. OFFICE BEARERS:

- a) **President** : The Bishop of Bellary shall be the Ex Officio President of the Bellary Diocese Board of Education.
- b) **Vice President** : The Vicar General of the Diocese shall be the Ex Officio Vice President of the Bellary Diocese Board of Education.
- c) **Secretary** : The Secretary shall be appointed by the President of the Board.
- d) **Treasurer** : The procurator of the diocese of Bellary shall be the Ex Officio Treasurer of the Bellary Diocese Board of Education.

Secretary
Bellary Diocese Board of Education

II. POWERS OF THE GENERAL BODY:

4. The General Body shall have the power to make policy decisions in matters of general interests to the constituent institutions, as well as to frame such rules as may be necessary for carrying out the objects of the society and for the conduct of its business.

5. The Patron shall have the power of veto.

6. The members of the Bellary Diocese Board of Education shall hold office normally for three years and are eligible for reappointments. The vacancies occurring among the Ex - Officio and nominated members shall be filled up by the President.

7. The Procurator of the Diocese of Bellary shall be the Ex-Officio Treasure of the Bellary Diocese Board of Education.

8. There shall be an annual general body meeting, preferably in the month of March, each year. The quorum for the General Body Meeting shall not be less than one third of the total number of members.

9. Voting right: Each member present at the meeting shall be entitled to exercise not more than one vote.

10. Ordinary meetings of the General Body shall be convened with 21 day's notice and extra ordinary meetings shall be held with 5 day's notice.

III. GOVERNING BODY:

The Bellary Diocese Board of Education shall be managed by a Governing Body which shall consist of:

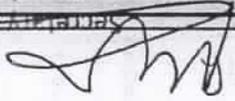
11. a. The President of the Board
- b. The Vice President of the Board
- c. The Secretary of the Board
- d. The Treasurer of the Board
- e. Other members nominated by the President and not exceeding eight in number

Secretary

Bellary Diocese Board of Education

12. The functions and powers of the Governing body shall be as follows:

- a. The Governing Body shall be entrusted with the management of the Bellary Diocese Board of Education and shall have the power to do such other acts as in its opinion may be conducive to the attainment of the aims and objectives of the Board.
 - b. To ratify appointments of teachers and other employees of these institutions and frame conditions of service, rules of conduct.
 - c. To appoint Heads and correspondents of different Institutions.
 - d. To transfer teachers and other employees from one institution to another under the management of the Diocese Board of Education.
 - e. To co ordinate the activities of all the Catholic Educational Institutions in the Diocese.
13. The Governing Body shall meet at least twice a year and when ever in the opinion of the President a meeting of the Governing Body shall be six members or one third of the members, which ever number is less, including the president and the Vice President.
14. A. EXECUTIVE BODY: The office bearers of the Bellary Diocese of Education will form the Executive Body. The rights and duties shall be as follows:-
- B. PRESIDENT: He shall preside over the meetings of the Bellary Diocese Board of Education and supervise the general administration of the Bellary Diocese Board of Education.
- He shall appoint:
1. Correspondents of the Educational Institutions directly under the control of the Diocese.
 2. Principals of the colleges and the High Schools.
 3. Secretary of the Bellary Diocese Board of Education. Directors of all the Boarding and Orphanages.



He shall have powers:

- i. To nominate members of the Bellary Diocese Board of Education who shall hold office at his discretion.
 - ii. To convene special meetings of the Bellary Diocese Board of Education besides the scheduled ones.
 - iii. To act on behalf of the Bellary Diocese Board of Educational and to sanction all expenditure.
4. URGENT MATTERS:
- He shall have powers to take decision on any urgent matter, the decision about the urgency being left to his discretion. The decisions so taken shall be communicated to all the members of the Governing Body at their next meeting for their information.
- c. VICE PRESIDENT: He shall exercise all the above functions and powers of the president in his absence.
- d. SECRETARY:
- i. Under the direction of the president he shall issue notices and the agenda of the ordinary as well as special meetings of the Bellary Diocese Board of Education.
 - ii. He shall record the minutes of the meeting of the Bellary Diocese Board of Education and take out extracts of the aim and attest them as such.
 - iii. He shall be the Executive Officer and correspondent of the Bellary Diocese Board of Education.
 - iv. He shall receive all papers and correspondence on behalf of the Bellary Diocese Board of Education and submit them for the consideration of the Governing Body when necessary.
 - v. Shall sign all correspondence on behalf of Bellary Diocese Board of Education.
 - vi. All documents executed on behalf of Bellary Diocese Board of Education shall be in the name of the Secretary.


Secretary


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vii. He shall under the guidance of the President, correspond and transact department work with the officers of the Department.

viii. In the absence of the local correspondent, the Secretary in consultation with the President shall arrange for the day to day administration of the Institution.

ix. He shall keep the president and the members of the Bellary Diocese Board of Education informed from time to time of all the important matter pertaining to education and changes in policies if any.

x. He shall attend the meetings of the local managing committees wherein decisions about appointment of teachers are taken.

xi. He shall sue and be sued on behalf of the Bellary Diocese Board of Education.

D. TREASURER:

i. He shall be the custodian of the finance and accounts.

ii. He shall receive all subscriptions, donations etc.,

iii. Jointly with the Secretary, he shall receive and make payments of bills sanctioned by the Governing Body/President.

iv. He shall prepare receipt and payment of accounts and place it before every meeting of the Governing Body.

v. He shall collect an annual statement of accounts from all institutions of the Bellary Diocese Board of Education and prepare a consolidated and audited statement of accounts and place it at the meeting of the General Body.

Secretary



Bellary Diocese Board of Education

14. B. FUNDS:

a. The Funds of the Bellary Diocese of Education shall consist of:

- i. Subscriptions paid by Member Institutions.
 - ii. Donations from the Institutions.
 - iii. Donations from the Diocese.
 - iv. Interests from Deposits.
- Any other receipts

b. The Funds shall be deposited in any scheduled bank in Bellary.

c. The Bank account shall be jointly operated by the Secretary, Bellary Diocese of Board of Education and the Treasurer, Bellary Diocese Board of Education.

d. The funds of the society shall be invested in the modes specified under the provisions of section 13 (1) (d) r.w.s. 11 (5) of the I. T. Act 1961, as amended from time to time.

14. C. THE LOCAL MANAGING COMMITTEE:

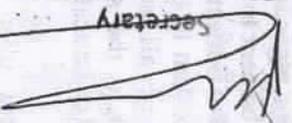
a. Every educational institution, that comes under the Diocese shall have a Managing Committee.

b. The said Managing Committee shall consist of not less than five and not more than nine members as specified here below:-

I. Ex Officio members shall be:

- i. The Correspondent, who will be the president of the local Managing Committee.
- ii. The parish priest of the parish under whose jurisdiction the Institution is situated.
- iii. The Head of the Institution.
- iv. Superior of the local convent, if the Sisters of that convent are teaching in the school.

Secretary



Bellary Diocese Board of Education

Self Attested

2. Members to be nominated by the President of the Local Man aging Committee.

- i. One representative of the staff.
- ii. Members from the Local Parish Council, preferably educationists.

C. MEETINGS:

i. The Committee shall meet at least twice a year, the quorum being three members and shall send the report of the meeting to the secretary of the, Bellary Diocese Board of Education within two weeks after each meeting.

ii. All questions at meetings shall be decided by a majority of votes of the members present and voting; in case of equality of votes; the President shall have the right of casting vote.

D. POWERS AND FUNCTIONS:

Without prejudice to the aggrieved party's right to appear to the Governing Body, the Local Man aging Committee shall have power:

- i. To carry on the general administration of the Institutions.
- ii. To appoint teachers and other employees of the concerned institutions in accordance with the provisions of the grant in aid code and in keeping with the requirements of social justice. Intimation about such meetings wherein decisions regarding, appointments are to be taken should be sent to the Secretary of the Bellary Diocese Board of Education at least ten days in advance to enable him to take part in such meetings. A copy of all such appointment orders should be sent to the said Secretary of the Bellary Diocese Board of Education for his reference.
- iii. To exercise supervision and control over the employees of the concerned Institutions.

Secretary

iv. To take disciplinary action against the teaching and other employees. Major disciplinary actions such as dismissal and Suspension, should however, be taken in consultation with the Bellary Diocese Board of Education.

D. POWERS AND FUNCTIONS:

15. In case of equality of votes, the Chair shall have the casting vote.

16. All properties now belonging to the Society or herein after to be established in furtherance of the objects of the Society shall be under the control, guidance and supervision of the Governing Body.

17. The society may and is here by entitled from time to time at their discretion to borrow or acquired payment of grant from Government or from any other person or public body any sum or sums of money shall be utilized for the achievement of its objects and for that purpose to sell, mortgage charge and deal with the whole or any part of the society in such manner and upon such terms and conditions as they think fit and in particular by mortgage, by creating charge on other immovable properties of the society and no portion of it shall be utilized for the payment of the members by way of profit, interest, dividends etc.

18. All documents relating to the properties or any loans incurred by the Society as aforesaid shall be executed for and on behalf of the Society.

19. The official year shall be the financial year i.e., 1st April to 31st March of every year.

The accounts maintained by the society shall be duly audited by the Chartered Accountant at the end of the financial year.

20. The working hours of the Society shall be between 10 a.m. and 12 noon or as directed by the Governing Body.

Secretary

21. Any change in the name or rules of the society shall be made according to Sections 9 and 10 of the Mysore Societies Registration Act, 1960.
22. The annual returns of the Society shall be filed with the Registrar of the Societies, as per Section 13 of the Mysore Societies Registration Act 1960.
23. i. If up on dissolution of the Society there shall remain after satisfaction of all debts and liabilities any property what so ever shall be dealt with in accordance with the provision of section 23 of the Mysore Society Registration Act of 1960.
 - ii. In the event of dissolution or winding up of the society, the assets remaining as on the date of dissolution shall under no circumstance be distributed among the member of the managing committee/ governing body but the same shall be transferred to another Charitable Trust/ Society whose objects are similar to whose of this society and which enjoys recognition u/s 80G of the Income Tax Act 1961 as amended from time to time.
24. No amendment to the trust deed / Memorandum of association / Bye laws/ Rules and Regulations shall be made which may prove to the repugnant to the provision of the Sections 2(15), 11, 12, 13 as 80 G of the Income Tax 1961 as amended from time to time. Future amendment shall be carried out without the prior approval of the Commissioner of Income Tax.
25. The society formed shall be irrevocable.
26. The benefits of the Society shall be open to all irrespective of caste, creed or religion.
27. Objects / activities of religious nature require deletion.

Amended on 8th April 2008

Secretary

Bellary Diocese Board of Education

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Self Attested

Form No. 14



Certificate of Registration

S. No. 19/71-72

BELLARY

I hereby certify that the BELLARY DIOCESSE BOARD OF EDUCATION

At Bishop House, Coal Market, Bellary-2.

~~is this day registered under the Mysore Societies Registration Act, 1960 (Mysore Act No. 17 of 1960)~~

Fee paid, Rupees Fifty only

Given under my hand at Bangalore, the 6th day of October

One Thousand Nine Hundred and Seventy one

By

Secretary

Bellary Diocese Board of Education

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Self Attested

(S.H. Maredi)
Reg. Registrar of Societies in Mysore

14/10/71
61071

**THE LIST OF
GOVERNING BODY MEMBERS OF BBDE**

S.No	Name	Designation	Institution
1	Most Rev.Dr. Henry D'Souza	President	Bellary Dioceses Board of education, Bishop House- Ballari,
2	Rev.Fr. O.Vincent	Vice President	Bellary Dioceses Board of education, St. Martin's Home- Ballari
3	Rev.Fr. Prakash Francis. J	Secretary	Bellary Dioceses Board of education, St. Martin's Home- Ballari
4	Rev.Fr. Ivan Pinto	Treasurer	Bellary Dioceses Board of education, Bishop House - Ballari
5	Rev.Fr. Paul Raj	Member	Portuncula - Ballari
6	Rev.Fr. Leo Michael	Member	Sacred Heart Church - Ballari
7	Rev.Fr. Sam Nalan	Member	Infant Jesus School- Ralchur
8	Rev. Fr. Mari Joseph	Member	Christ king church, Cantonment- Ballari
9	Rev.Fr. Chinappa Yemmal	Member	St. Anthony School - Chikkahesurur
10	Mr.A.J. Anthony	Member	Rel. DDP, Old Trunk Road, Ralido Park- Ballari
11	Rev.Fr. Divya	Member	St. Francis Xavier School - Ballari
12	Mrs. Sweetha Hilda Mary	Member	Asst. Professor, Ward No.29, Belgal Cross, Ballari

Secretary
Bellary Diocese Board of Education
Sel Attacker

**THE LIST OF
GENERAL BODY MEMBERS OF BBDE**

S.No	Name	Designation	Institution
1	Most Rev.Dr. Henry D'Souza	President	Bellary Dioceses Board of education, Bishop House- Ballari,
2	Rev.Fr. O.Vincent	Vice President	Bellary Dioceses Board of education, St. Martin's Home- Ballari
3	Rev.Fr. Prakash Francis. J	Secretary	Bellary Dioceses Board of education, St. Martin's Home- Ballari
4	Rev.Fr. Ivan Pinto	Treasurer	Bellary Dioceses Board of education, Bishop House - Ballari
5	Rev.Fr. Paul Raj	Member	Portuncula - Ballari
6	Rev.Fr. Leo Michael	Member	Sacred Heart Church - Ballari
7	Rev.Fr. Sam Nalan	Member	Infant Jesus School- Ralchur
8	Rev. Fr. Mari Joseph	Member	Christ king church, Cantonment- Ballari
9	Rev.Fr. Danappa	Member	St. Joseph Boys School- Ballari
10	Rev.Fr. Anand Prasad	Member	Naveethana High School - Kowal
11	Rev.Fr. Chinappa Yemmal	Member	St. Anthony School- Chikkahesurur
12	Rev.Fr. Ganaprakash L.	Member	Bishop House - Ballari
13	Rev.Fr. Basil Raj	Member	Krishanahana vidya peeta - H.B.Hall
14	Rev.Fr. Jebanabal	MSFS Member	MSFS School, Koppal
15	Rev.Fr. Sunil Dandavathy	Member	Queen Mary School- Kampil
16	Rev.Fr. Rayappa K	Member	F.J. Jain School- Jawalgere
17	Mr.A.J. Anthony	Member	Rel. DDP, Old Trunk Road, Ralido Park- Ballari
18	Rev.Sr. Lavvena	Member	St. Francis Xavier School - Ballari
19	Rev.Fr. Divya	Member	St. Francis Xavier School - Ballari
20	Mrs. Sweetha Hilda Mary	Member Secretary	Asst. Professor, Ward No.29, Belgal Cross, Ballari

Secretary
Bellary Diocese Board of Education
Sel Attacker

**THE EDUCATION INSTITUTIONS THAT COME UNDER
BELLARY DIOCESE BOARD OF EDUCATION**

Sl No	Name of the Manager & Correspondent	Name of the Institution	Place	Year of Establishment	Phone Numbers	E-mail address
1	Rev. Fr. Franchis Bashayam	St. Johns Primary, High school	Ballari	1885	9448488899	fbashyam@gmail.com
2	Rev. Fr. Franchis Bashayam	St. Johns PUC College	Ballari	1987	9448488899	fbashyam@gmail.com
3	Rev. Fr. Dannappa	St. Joseph's Boys School, Bellary	Ballari	1906	9901433157	danum143@gmail.com
4	Rev. Fr. Anjal Chandra	Vinney Vidyalaya, Bellary	Ballari	1992	9964630375	vinayamaj@gmail.com
5	Rev. Fr. John Peter	Christ the King School	Kushnagi	1997	7975752149	cloudshakth2017@gmail.com
6	Rev. Fr. Anil Kumar	Bishop Hogan Primary school,	Gangavathi	1997	8660764928	fr.anilkumar27@gmail.com
7	Rev. Fr. Vijaya Ganjal	St. Michael School,	Kudligi	2001	9535003495	vijayrajmud@gmail.com
8	Rev. Fr. Sam Nalan	Infant Jesus school,	Rachur	1991	9449463355	samnan3355@gmail.com
9	Rev. Fr. Sam Nalan	Bala Vesu school, CBSE	Rachur	2009	9449463355	samnan3355@gmail.com
10	Rev. Fr. Ganaprakasham	Holy Family School	Sindhannur	1992	9448633422	frprakasham@gmail.com
11	Rev. Fr. Martswamy	Infant Jesus PU College	Rachur	2003	9632702421	frmartswamy@gmail.com
12	Rev. Fr. Martswamy	Infant Jesus DED College	Rachur	2004	9632702421	frmartswamy@gmail.com

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13	Rev. Fr. Martswamy	Infant Jesus Degree college	Rachur	2015	9632702421	frmartswamy@gmail.com
14	Rev. Fr. Sunil Aslem	Queen Mary School	Kampil	2003	7026607721	anselm_sunil@gmail.com
15	Rev. Fr. Kavi Xavier	St John's, Higher Primary school.	Mashi	2002	7019031850	allexaviertravi1991@gmail.com
16	Rev. Fr. Yagappa	Blessed Alphonsa School,	Shakthinagar	1988	8296392049	yagoochesan@gmail.com
17	Rev. Fr. Basil Raj	Krishna Sharana Vidyalaya	H.B.Hall	2001	8746888371	basilraj1980@gmail.com
18	Rev. Fr. Vijaya Kumar	Sacred Heart school	Mudgal	2007	9972647689	fathervijay@yahoo.com
19	Rev. Fr. Robert Paul	Mount Carmel school	Gumunda	2012	9731476110	robertpb@yahoo.in
20	Rev. Fr. Anand Prasad	Navachetana Kannada high school	Kavali	1988	9483493620	npasad2010@gmail.com
21	Rev. Fr. Anand Kumar	Holy Cross School	Shivar	2010	7892696893	anandsw1722@gmail.com
22	Rev. Fr. Anand Yemmi	Mother Thersa School	Shigri	2015	9880817292	Anuyemmi813@gmail.com
23	Rev. Fr. Sudheer Kumar	Christ School	Harapur	2018	7337657197	sudheerkero@gmail.com
24	Rev. Fr. Kayappa Kandhall	Fr. Joachim School	Jawalagere	2015	8660026493	royjoice87@gmail.com
25	Rev. Fr. Chinnappa Yemmi	St. Anthony School	Chikkaheseruru	2016	8217831477	chinnuchinnappa123@gmail.com
26	Rev. Fr. Vasanth Kumar	Queen of Angels school	Kotkur	2016	9591870171	ksvanth131985@gmail.com

Secretary

Bellarly Diocese Board of Education

S. S. S. S.

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